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CONTEXT OF THE ORGANISATION

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Summary

The purpose of this procedure is to define key elements of the Grant Walker Engineering, Quality Management System.

By identifying the key elements herein, the full context of the organisation can be understood, and thus communicated to employees, customers, regulators and other third parties.

By doing so, senior management is also better able to guide the company through the use of an informed strategic direction.

The Directors are responsible for implementation and management of this procedure.

Scope of Registration

Grant Walker Engineering provides the following Services:

The complete installation of Electrical and Mechanical Systems across all work sectors including office developments, commercial and public buildings, data centres, retail health, education, leisure, hotels. Ministry of Defence, residential – high and low end.

Grant Walker does not limit the offering of its products and services and where design activities are required in response to section 8.3, it is undertaken by a suitably accredited body.

Procedure

1. The "Context of the Organisation" shall form an agenda item at the annual management review.
2. It shall be used to establish the following parameters

Interested Parties

"Interested parties" are those persons, groups, companies or bodies who receive or contribute toward the company's services. Their reasons for interest shall be defined, the type of information they require, how this will be accomplished and who will be responsible for monitoring and supply.

Internal Issues of Concern

Any internal issue that may affect the day to day operation of the service delivery process and the operation of the QMS. The company shall determine the bias, e.g positive, negative or neutral and any actions required to minimise or remove the issue and who shall be responsible for the same.

External Issues of Concern

Any external issue that may affect the day to day operation of the services delivery process and the operation of the QMS. The company shall determine the bias, e.g positive, negative

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or neutral and any actions required to minimise or remove the issue and who shall be responsible for the same.

Organisational Risks

Based on an analysis of the above interested parties and issues of concern, Grant Walker Engineering will identify any organisational risks to the company.

Strategic Direction

From the information above, the Directors shall devise a “strategic direction” which is documented in the records of management review. See the procedure **QAP016 Management Review**.



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